

2017 Annual Report

**Saanich Peninsula
Memorial Park Society**



2017 Agenda
2016 MPS AGM Minutes
Report from the Chair
Executive Director
Theatre Manager
Staff and Board of Directors
Community Partner Groups
Audited Financial Statements

The non-profit Memorial Park Society is part of the Peninsula's rich history. In 1921, the Sidney Athletic Association and Sidney Women's Auxiliary acquired 12-acres of land in the Town of Sidney for the community to use for athletic and recreational purposes. The Sidney and North Saanich Memorial Park Society was established and the park was named the North Saanich War Memorial Park in honour of the local residents lost in the First World War. The park also included an athletic field and children's playground. The Society managed the park for many years, and in 1993 also took on management of Sanscha Hall located on the park grounds.

The Memorial Park Society and The Foundation were central to the planning and construction of the Mary Winspear Centre.

The Society continues to oversee the Mary Winspear Centre and Blue Heron Park in Trust for the Communities and the Residents of Sidney and North Saanich



**32th Annual Meeting of the
Saanich Peninsula Memorial Park Society,
May 29th, 2018.
Agenda**

1. Meeting call to order, 7:00 pm
2. Approval of the Agenda
3. Adoption of the April 26th 2016, AGM minutes
4. 2016 Audited Financial Report, Elaine Hughesman
5. Appointment of 2018 Auditors, Bill Blair
6. Report from the Chair, Richard Paquette
7. Report from the Executive Director, Brad Edgett
8. Appointment of Directors, Richard Paquette
9. New Business
10. Next MPS Meeting- immediately following the MWCF AGM. The new board will appoint or elect: President; Vice-President, Secretary and Treasurer
11. Adjournment

Minutes of Saanich Peninsula Memorial Park Annual General Meeting April 26, 2017

Directors Present

Richard Paquette, Sheilah Fea, John Bell, Bill Blair, Mary Goodman, Dick Reynolds, Jane Hall, Steve Duck, Michael Shoemaker, Mel Sangha.

Executive Director

Brad Edgett

Regrets

Stephen Roberts, Conny McBride.

Liaisons

Barb Menzies, SD63. Tim Chad, Sidney Council. Heather Gartshore, North Saanich Council

Meeting called to Order

Richard called the meeting to order at 7:04 pm and confirmed that there was a quorum present.

Approval of Agenda

The agenda was circulated.

Appointment of the Auditors will go after the financials and the Chairs report will go before the Executive Directors report.

Dennis Sutton motioned to approve the agenda with amendments, seconded by Sheilah Fea.

Adoption of the 2016 AGM Minutes

Bill Blair noted a spelling mistake on page 2 to be changed.

Sheilah Fea motioned to approve the minutes, seconded by John Bell.

Adoption of the new Constitution and Bylaws

Michael Shoemaker presented the changes of the Constitution and Bylaws on behalf of MPS.

Fifteen months ago a small committee was formed to go over and make changes to the MPS and Foundation Bylaws in accordance of the new BC Societies Act. The new legislation provided a model which the committee followed, some of the new changes include:

1. The new Constitution changes the name of the Society to the Saanich Peninsula Memorial Park Society.
2. Purpose on page 3 has always been the bedrock of the MPS that we were holding the land for those who have fallen in wars or in a time of peace keeping, in the previous bylaws there was no mention of this. Now in the new Bylaws it states the full purpose of the lands.
3. Page 4, 2-1: Membership in the MPS use to follow the same as Trust, if you were a resident and on the voters list you could be a voting member of MPS. We have narrowed down the membership to residents of Sidney, North Saanich and Central Saanich.
4. Page 4, 2-10: We have updated how to remove a member; we now follow what was suggested in the Societies Act.
5. The previous Bylaws used many terms like meetings, extraordinary special meetings, general meetings. Now special meetings and general meetings are the only ones in use.
6. Page 7 – Parts of the model we incorporated with our own interpretation to create a significant description and role of Directors.
7. Page 8 – Now all three of the Liaison Directors will be non-voting including the School District liaison.
8. Page 11 – Committees are now allowed which places specialized people in working groups for specialized situations.
9. Part 13 – Previously we have unalterable provisions, the board members could not change them. These provisions are our previously unalterable and now to change them they have to come under special resolution.

Michael Shoemaker motioned that the new Constitution and Bylaws of the Society be and are hereby adopted and approved and that the filing of the same with Registrar takes place.
Seconded by Jane Hall, accepted unanimously.

Michael Shoemaker motioned that the Society's Bylaws be altered by rescinding Part 13 (Previously Unaltered Clauses) in its entirety and renumbering Part 14 as Part 13 and, further, that this resolution shall come into force and effect after the formal filing and accepted by the Registrar of the filing and not before.
Seconded by Dennis Sutton, accepted unanimously.

Richard Paquette thanked Michael Shoemaker, Dennis Sutton and the subcommittee for their hard work and time put into the Constitution and Bylaws.

2016 Audited Financials

Brad Edgett passed on Elaine Hughesman from Hughesman Morris's regrets and reported the financials on her behalf. It was a clean audit without any issues.

Page 1 Statement of Financial Position

The Operating Fund shows \$23,021 unrestricted and \$335,000 held restricted externally (note 4). This was a big change from previous years because the Trust ruling now allows for previously held funds for Blue Heron Park to be used non-exclusively for other MPS lands or buildings.

MWCCC Fund ended the year with \$61, 898 of cash and holds \$108,224 restricted for capital

improvements.

There were two art donations in 2016. On the books they are valued at \$1 but were receipted for their market value (note 8). It is common practice to value art at \$1 and hold for the perpetual benefit of the community due to the practical difficulties of determining a meaningful value of the assets.

Page 4 Statement of Operations for the Mary Winspear Centre Community Cultural Centre Fund 2016 shows a balance of \$50,907 which is down compared to \$70,026 in 2015.

In 2016 \$75,000 was transferred to the Capital Improvement Fund.

Due to higher caliber performers in the theatre revenue increased, however theatre expenses also increased.

For the second year in a row we have had a positive cash flow at the end of the year.

Bill Blair motioned to accept the 2016 Audited Financials, seconded by John Bell. Motion passed unanimously.

Appointment of 2017 Auditors

Bill Blair moved that the firm Hughesman Morris, Chartered Professional Accountants, be reappointed as auditors of record for the 2017 fiscal year. Seconded by Michael Shoemaker. Motion passed unanimously.

Report from the Chair

2016 began with the MPS board awaiting a decision from the court on its application to amend the Trust Document. At this point negotiations were well underway with the Town of Sidney to lease a portion of MPS lands for the Town's Community Safety Building.

An order of the Supreme Court dated May 16, 2016 modified the Trust giving MPS the changes we requested to permit long-term leases of MPS lands. Unfortunately, Justice Dardi's decision included a comment expressing concern that the proposed lease with the Town might not satisfy the Trust's requirement for use by residents.

After careful deliberation, the Town of Sidney Council decided to consider another location for its CBS, immediately south of the Mary Winspear Centre. To help facilitate this new option the MPS Board completed a Memorandum of Understanding with the Town to provide an easement over the Society's lands from the Town's proposed CSB to Beavan Ave. The MOU also provided for the development of MPS lands at the Town's expense for public, employee, and expanded Mary Winspear Centre event parking. Discussions are now underway to advance the MOU into a formal legal contract.

Thank you to the continued support of the Town of Sidney and the District of North Saanich, MPS has been able to put away \$108,000 into a restoration fund to help ensure the Centre continues to be well maintained and a source of pride for the whole community.

2016 has been another successful year for the Centre. On behalf of the Board I would like to express our appreciation to our Executive Director, and indeed all MPS staff for their efforts. They have brought so many events to our community, and a record number of performances with outstanding artists to the beautiful Charlie White Theatre.

Report from the Executive Director

Thank you to the board for their efforts this past year and all of their hard work. I also want to thank all of our volunteers, who come in on their own time to support the Centre and Charlie White Theatre, they are vital to our success. The Staff at the Mary Winspear Centre are incredibly hard working, they believe in me and I believe in them to make the Centre a better place every day.

We are very appreciative to our municipal partners, the Town of Sidney and District of North Saanich for their support of the Mary Winspear Centre, without their funding we could not survive.

2016 was a special year for us because we celebrated our 15th Anniversary. We were able to have multiple events to thank and celebrate those who campaigned to build the Centre.

In the theatre we had some record breaking acts and high profile entertainers including Jann Arden and Colin James which helped us eclipse 1 million in revenue. More and more we are seeing people coming from Victoria, Langford, up island or further to see a show in the Charlie White Theatre. We are starting to become an entertainment destination.

240,000 people went through the Centre in 2016, the highest number of patrons we have ever had. The events at the Centre provide a total economic impact of 9 million to the Peninsula.

I look forward to working with our community in the year ahead to ensure the Memorial Park Society continues to contribute to the well-being and vitality of the Peninsula. Watch for many more exciting events here at the Mary Winspear Centre.

Appointment of Directors

Stated in the new bylaws there shall be no less than eight elected directors with a balance of Sidney and North Saanich residents. There are also three appointed liaison positions representing the Town of Sidney, District of North Saanich and School District 36 along with the Past Chair and Foundation Chair.

We have five Board members in good standing: Jane Hall, Richard Paquette, Stephen Roberts, Christie Hall and Conny McBride, which leaves four vacancies.

The Board nominates Mel Sangha, Michael Shoemaker, Bill Blair and Dick Reynolds.

The Chair called for any nominations from the floor three times. Richard Paquette motioned to elect Mel Sangha, Michael Shoemaker, Dick Reynolds and Bill Blair for a two year term. Dennis Sutton seconded the motion.

Motion approved.

Thank you to Mary Goodman, who is stepping down, for her contribution to MPS.

New Business

No new business.

Michael Shoemaker motioned to adjourn at 7:56 pm, seconded by Dick Reynolds.

Report from the Chair



2017 Report from the Chair

Last year MPS completed an easement agreement and a parking agreement with the Town of Sidney. These agreements will help ensure MPSs financial sustainability and make an important contribution to our 5 year capital plan.

In 2017 the MPS board adopted a set of policies to guide the organization. These policies are intended to provide responsible oversight without interference in the day-to-day operation and management of the Society

2017 has been another banner year for the Mary Winspear Centre. On behalf of

The Board I would like to express our appreciation to the Executive Director, and indeed all MWC/MPS staff and volunteers for their dedication. They have provided outstanding client service and brought so many great events to our community. Last year patrons have had the pleasure of experiencing a record number of outstanding artists perform in the beautiful Charlie White Theatre.

All this would not have been possible without the generous support of The Town of Sidney and the District of North Saanich. Their continuing support is vital to our success and very much appreciated.

Richard Paquette

Richard Paquette
2017 MPS Board Chair

Report from the Executive Director



2017 Was another fantastic year for the Mary Winspear Centre! Canada celebrated its 150 year anniversary and we made it a year of celebration too! We worked closely with the Town of Sidney and the

District of North Saanich and many community partners to put on many amazing events. The Centre saw many amazing acts come through its doors in 2017 like Burton Cummings, Buffy St. Marie, The Celtic Tenors, Brent Butt, The Cowboy Junkies and many more, which helped us almost eclipse 1.3 Million in revenue! The Centre's successes were only made possible by the hard work of our dedicated staff and volunteers. All of you are the heart and soul of the Centre and it would not be the gathering place that it is without your tireless efforts, you are all the Centre of our Experiences.

We are very appreciative to our municipal partners, the Town of Sidney and District of North Saanich for their supporter of the Mary Winspear Centre because without their funding we could not survive.

240,000 people went through the Centre in 2017, the highest number of patrons we have ever had and help to provide a total economic impact of 9 Million to the Peninsula. The Mary Winspear Centre brings tangible economic and community benefit to the Peninsula as a whole with all the

events, live performances, service clubs, hobby groups, sporting associations and other Non-Profits that use our facilities attract participants from throughout the Saanich Peninsula and North America. We are truly *The Centre of Your Experiences* and I want to thanks to everyone that experienced the Mary Winspear Centre in 2017. Clearly, our services benefit the Peninsula as a whole and make us a unique organization.

Finally, I would like to express my gratitude to the volunteer Directors who give so generously of their time and effort serving on the Saanich Peninsula Memorial Park Society board and the Mary Winspear Centre Foundation board (SANSCHA). These community minded leaders offer oversight and support to myself and provide a valuable service to our community. Thanks to Richard Paquette as Chair of the MPS and Sheilah Fea as President of the Mary Winspear Centre Foundation board (SANSCHA) for their sincere interest in the success of the Mary Winspear Centre and Blue Heron Park.

I look forward to working with our community in the year ahead to ensure the Saanich Peninsula Memorial Park Society continues to contribute to the well being and vitality of the Peninsula. Watch for many more exciting events here at the Mary Winspear Centre. It has been my pleasure and an honour to serve as the Executive Director!

Sincerely;

Brad Edgett,
MWC Executive Director

Charlie White Theatre



The Charlie White Theatre continues to be a progressive force in the Arts on the Peninsula for connecting world class artists and performers with our community. Our 2017 line-up included local artists such as Valdy, Nellie Quinn, Parkland Secondary School Students, and the Peninsula Players. Visiting performers included The Celtic Tenors, Burton Cummings, Michael Kaeshammer, Barra MacNeil's, and Chilliwack. These are just a few of the amazing artists and events that were held at the theatre this past year. We are excited about the opportunity to bring in many more top-notch performers in 2018 for our community and patrons.

Charlie White Theatre rental clients such as Rock.It Boy Entertainment, Caline Artists, Shantero Productions, GeeDan Productions, Victoria DanceWorks, Mountain Dream Productions, Music in the Bay, and Top Hat Productions continued bringing a diverse array of talented artists and wonderful theatrical productions to our theatre. These performing arts producers have enthralled Charlie White Theatre audiences with productions such as Pirates of Penzance and Beauty and the Beast. Our production clients have also brought top notch

musical performers such as Barney Bentall, Ken Lavigne, and John McDermott.

Pup Stars 3 returned to the Mary Winspear Centre with all their production offices and equipment for three months during the summer. The Pup Star franchise continued to use both the Charlie White Theatre and Bodine Hall for filming.

Our corporate sponsorships and partnerships play a leading role in our ability to present internationally acclaimed artists. Our sponsors include Charles Dickens Pub, Peninsula News Review, Harbord Insurance, Times Colonist, Victoria Airport Sidney Travelodge, and the Capital Regional District. The Town of Sidney, the District of North Saanich, and the SCCC continue to support the theatre through yearly grants to the Mary Winspear Centre. Thank you to all our community sponsors and partners, your support is appreciated by all Peninsula residents and businesses. Your sponsorship enriched our community by helping us attract guests who bought houses, rented hotel rooms, and ate at local restaurants.

The Mary Winspear Centre's Charlie White Theatre is committed to enhancing the Saanich Peninsula for all who live or visit our beautiful region. On behalf of all the Charlie White Theatre's staff we thank all of our patrons and clients for making the Charlie White Theatre a vibrant, exciting, and stimulating venue.

Sincerely;

Philip Sutton Theatre Manager

2017 Board of Directors And MWC Staff

Richard Paquette- Chair
John Bell- Past Chair
Bill Blair- Treasurer
Sheilah Fea- Vice Chair
Christie Hall- Director
Jane Hall- Director
Connie McBride- Director
Dick Reynolds-Director
Mel Sangha- Director

Elsie McMurphy or Barb Menzies
– School District 63 Director

Heather Gartshore
- North Saanich Council Liaison

Tim Chad
– Sidney Council Liaison

Brad Edgett- Executive Director

Carey Salvador- Minutes

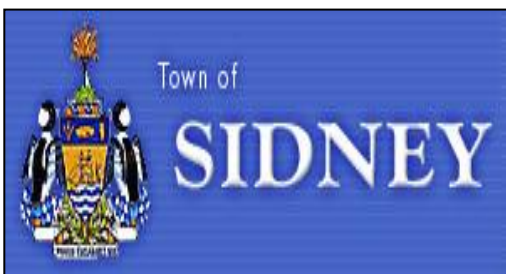
Brad Edgett- Executive Director
Philip Sutton- Theatre Manager
Paul Masters- Technical Manager
Bill Lushaw- Facilities Manager
Cathy Hale- Accounting Manager
Patti Sanders- Client Services
Carey Salvador- Admin/Marketing
Margaret Donaldson-Kuntz Box Office
Shayne Thomas- Facilities
Brynn Heslop – Theatre Assistant

Many more wonderful Theatre Technicians,
Part-Time Staff and Volunteers!

Community Partners



**north saanich
free ride**



Our wonderful supporters allow us to provide exceptional experiences for our community.

Thank You!

- ANAVETS #302
- Andrew Peter Bradley-Photographer
- ASPECT Training Program
- Beacon Community Services - YEP
- Beacon Inn
- Best Western Emerald Isle Plus
- BC Arts Council
- BC Touring
- Brown's the Florist
- Canadian Heritage
- Christine Laurent Jewelers
- Capital Regional District
- Enterprising Non-Profits
- Glen Meadows Golf & Country Club
- Haro's Restaurant & Bar, Pier Hotel & Spa
- Huff & Puff Party Stuff
- Minister of Community, Sport and Cultural Development – Embrace BC
- Magical Moments Decorating
- Muse Winery
- MyPeninsula.ca
- Peninsula Celebrations Society
- Peninsula Co-op
- Peninsula News Review
- RBC Royal Bank
- Rotary Club of Sidney-by-the-Sea
- Seafirst Insurance Brokers
- Seaside Times
- Shaw Ocean Discovery Centre
- SHOAL Centre
- Sidney Kumon Centre
- Stonestreet Cafe & Catering
- Tanner's Books
- The Children's Bookshop
- The Q FM
- Thrifty Foods
- The Timebenders
- VanCity
- Veteran's Affairs
- Victoria Airport Authority
- Zanzibar

Winspear

support by



District of North Saanich



Town of Sidney

Thank You from all of us at the



Mary Winspear Centre
Conferences, Special Events and Live Theatre
2243 Beacon Ave., Sidney, B.C.