

Minutes of
Sidney & North Saanich Memorial Park
Society Board Meeting
January 26, 2016

Directors Present

Brad Edgett, Richard Paquette, Mel Sangha, Dick Reynolds, Jane Hall, Sheilah Fea, Michael Shoemaker, Steve Duck

Regrets

Tom Watson, Mary Goodman, Bill Blair, John Bell, Stephen Roberts

Liaisons

Barb Menzies, SD63, Tim Chad, Sidney Council , Heather Gartshore, North Saanich Council

Guests

David Spence

Meeting called to Order

Richard called the meeting to order at 4:00 pm.

Approval of Agenda

The agenda was circulated.

Sheilah motioned to approve the agenda, seconded by Michael.

Adoption of the Minutes

The minutes from November 24, 2015 were circulated.

Motion made by Jane, seconded by Steve, minutes passed.

Report from North Saanich Council Liaison

We have issued a contract to Ipsos Reid to undertake a Community Values Survey—focus groups, telephone survey and online survey.

North Saanich has joined the new GVDA/ South Vancouver Island Economic Development Association, commonly known as YYJ Prosperity.

Vision Sandown process is nearing completion, Public Meeting February 16th

NS to host a Community Meeting regarding the proposed Malahat LNG plant; tentative date April 12th

Full day Strategic Planning Session was held January 14th

Public Hearing on Secondary Suites was held January 11th, passed third reading, Dean Park Estates excluded.

Gateway Project—hearing concerns from our residents, have asked the VAA for a presentation

Continue to support efforts of the PMAG group re: boat ramp

VIRL: joint Consultation Meeting last night re: proposed branch in NS on the Panorama site

[Report from Sidney Council Liaison](#)

There is a lot of new building in Sidney, currently the demographic is balanced to an older group. Building is a way to bring younger people to Sidney and North Saanich.

The Town is still working with MWC on the safety building as we wait for the decision on the trust.

The gin distillery is being renovated and will likely open on July 1, 2016.

[Report from SD63](#)

Project 2020 just had a community forum by invitation for key stakeholders; there will be more community conversations open to the public.

A special website for the strategic plan has been created which includes a survey for the public.

The new Secretary Treasurer has moved to the Peninsula and started work with the school district.

[Report from Foundation](#)

The Foundation last met in December to identify that the Victoria Foundation will provide \$21,200 for MWC for professional performers

The Foundation has created two committees;

1. New Societies act, working with MPS
2. Planned giving and fundraising

The next meeting will be in early Feb.

Report from the Chair

We received an email from our lawyers that Judge Dardi had asked for transcripts to confirm details, which normally means that a decision could come shortly.

In the meantime we have been working with the Town and McKimm & Lott to finalize the lease for the CSB. We can sign part 1 of lease which is an agreement to lease with the Town of Sidney.

MPS must update our constitution to comply with the new Societies Act. The Foundation has created a committee struck by Dennis Sutton and John Bell and we will be working with them to draft bylaws that will come back for approval. The new constitution and bylaws will be approved at the April 2017 AGM unless a special meeting is called.

At the AGM on April 26th 2016, Mel, Bill, Mary, Dick, Sheilah, Michael and John (appointed) will be in good standing. Richard, Tom, Stephen and Jane will be asked if they would like their names to stand.

Richard and Jane announced they will both let their name stand.

Sheilah will phone Tom and Stephen to personally invite them to continue on the board.

It was expressed that we need another representative from North Saanich as we are a bit unbalanced. This person would be an addition to the total number at the AGM.

Treasurer Report

Brad Edgett reported the unaudited December financials.

The MWC balance sheet shows total assets of \$319,964 and total current liabilities of \$201,794 with \$58,710 in the Capital Improvement fund.

Profit/loss for MWC YTD is \$157,154 which is just under budgeted of \$162,024.

Space rental was short \$10,000 as a few rentals were cancelled

Theatre revenue is up over what we budgeted, however theatre expenses were higher as well.

The big increase in Theatre expenses was due to two shows in 2015 that were paid in US dollars.

Salaries were up as some shows that we had are more taxing on tech time and require freelance work. This is something Brad will manage better in 2016.

Our YTD actual was \$82,089 which is about \$30,000 off from our budget.

Profit/loss for MPS shows higher office cost because of the land appraisal we had for the lease property. Maintenance was also above average because of the tree maintenance at BHP.

Motion made by Steve to approve the financials, seconded by Dick. Financials were approved.

Report from the Executive Director

The updated Strategic Five Year Plan was distributed to board members for feedback and will be addressed again at the February meeting.

New Business

No new business.

Next Meeting Date

Our next meeting will be held on February 23, 2016.

Adjournment at 6:05 pm, followed by an in camera discussion without management.