

Minutes of
Saanich Peninsula Memorial Park Society
Board Meeting
January 22, 2019

Directors Present:

Richard Paquette, Sheilah Fea, Malcolm Brailsford, Floyd Mailhot, Bill Blair, Dick Reynolds, Jane Hall.

Regrets: Mel Sangha.

Liaisons: Heather Gartshore, North Saanich. Chad Rintoul, Sidney.
Nola Silzer, SD63

Executive Director: Brad Edgett

Guests: Dennis Sutton, Melissa Safarik

1. Meeting Called to Order
 - a. Richard called the meeting to order at 4:00pm
2. Approval of Agenda
 - a. The agenda was circulated.
 - b. Sheilah motioned to approve the Agenda, Dick seconded, agenda was approved.
3. Approval of the October Minutes
 - a. Sheilah motioned to approve the Minutes, Malcolm seconded, minutes were approved.
4. Business Arising
 - a. The CGL Insurance was increased from 10 million to 15 million at a cost of \$3750 which is lower than the \$5000 estimate.
5. Report from North Saanich
 - a. New CAO, Tim Tanton effective January 7, 2019.
 - b. By-Election to be held on April 6; Advance Polls March 27 and April 3.
 - c. Strategic Planning: underway
 - d. East Saanich Road Pedestrian Safety Review: pedestrian activated crossing lights will be installed on East Saanich Road at Bazan Bay,

Lowe and Barrett; speed reduction in Dean Park and the Terraces to 40km/h unless otherwise posted.

6. Report from SD63

- a. Things are going well with SD63. We are midway through the school year and high schools are ending first term and starting the second on January 29.
- b. The teachers' current contract ends in June and bargaining at the provincial and local levels will begin in March.
- c. The parkland track renewal is of continuing concern as it is unusable for any track program at Parkland or North Saanich Middle School (approximately 900 students) – or for community members. The track was built over 30 years ago and met its end of life. We understand the SD63 staff and Brad Edgett are currently in discussions. We look forward to working together with MPS, Town of Sidney and the District of North Saanich in finding funds to build a new Parkland track.

7. Foundation Report

- a. The Foundation received a smaller donation last month which is a five year commitment.
- b. We are anticipating another donation which we were supposed to have by the end of 2018.
- c. We'll be moving forward planning a donor dinner and finishing the brochure.
- d. Investments are down about 5%, not bad in today's markets.

8. Chairs Report

- a. Richard welcomed our guest Melissa Safarik who is a potential Board Member from North Saanich. Melissa is very engaged in the community and has an understanding of MPS being the daughter of Mel Couvelier.
- b. Both Dick and Mel have expressed interest to allow their name to stand for another term. We are still looking for another North Saanich resident to join us.

9. Treasurers Report

- a. We have not received December's financials, they will be sent by week end.
- b. MPS investments are down 5.5% the equivalent of \$15,000 over the year which we will see in the audited financials.

10. Report from Executive Director

- a. December financials, 2019 Budget, Goals and Capital Plan will be deferred to February's meeting.
- b. 2018 Goals:
 - Enhancing Community Well-being
 - lease with PSA is in progress
 - Parking lot to be completed February 2019
 - Cyclorama, power upgrade, mics and Bodine Hall completed
 - Theatre threats report completed
 - Preliminary costing on reader board replacement
 - Create speaker series
 - Fiscal Sustainability
 - Improve MPS's financial position through MWC productions
 - Revamp wedding package, 3 additional weddings booked in 2018
 - Work with Foundation to define fundraising goals
 - Unsuccessful Sculpture by the Sea Show
 - Effective Community Engagement
 - Enhance community profile: Beer Garden, Dinner en Rouge.
 - 96 Friends of the Mary Winspear members
 - Good Governance
 - Board photos and bios to be completed Feb 2019
 - Developed a 5 year Capital and Operating plan
 - Staff contracts to be completed in 2019
- c. 2018 YTD Capital Report
 - Completed Projects: theatre curtains and legs, cyclorama, electrical upgrade, Bodine floor, floor mats.
 - Projects Outstanding: cooktop, tables, and washrooms.
- d. MWC Productions
 - We had three shows that we lost money on but overall we were very successful being up 10% in revenue from last year.
 - Peter Mansbridge lost money because we sold the show as a series. --
 - The 2019 series will be less risky because we are able to move the more popular speakers to the Bodine Hall and we have a sponsor.
- e. Union vote came down to 13 for, 2 against. Brad has been in contact with the union president, bargaining will begin in February.
- f. Parking lot should be finished by the end of February/ beginning of March. Brad met with the Town of Sidney to determine signage for the lot.
- g. Ian Catto has finished upgrading the Blue Heron park trail system and has rebuilt the bridges. We have only spent \$3850 because the materials were donated from local businesses. The goodwill from the community on this project has been incredible.

- h. Pickleball players will tryout the tape down lines in February.
- i. We have an opportunity to bring back Burton Cummings this fall. His fee is \$65,000 for two nights. We paid the same amount for him in 2017 and made just over \$17,000. If we do not put in an offer there is a different promotor who is interested in taking him to the Royal in Victoria.

Bill motioned to authorize Brad to submit an offer to bring back Burton Cummings in 2019. Seconded by Malcolm. Motion passed.

11. Report from Sidney

- a. Council is currently working on the 2019 Budget and strategic planning for the council cycle.

Next Meeting Date: Our next meeting will be held on Tuesday, February 26, 2019.

Adjournment at 5:25 pm, followed by an in camera discussion with and without management.