

Minutes of
Sidney & North Saanich Memorial Park
Society Board Meeting
March 22, 2016

Directors Present

Richard Paquette, Mel Sangha, Dick Reynolds, Jane Hall, Michael Shoemaker, Steve Duck, Stephen Roberts, Bill Blair, John Bell.

Executive Director

Brad Edgett

Regrets

Tom Watson, Mary Goodman, Sheilah Fea.

Liaisons

Barb Menzies, SD63, Tim Chad, Sidney Council, Heather Gartshore, North Saanich Council

Guests

Christie Hall was introduced as a guest. Her name will be proposed to take Tom Watson's place on the board at the coming AGM. Christie lives in Sidney, and works in marketing, where she splits her time between Tanners Books and Pilot Career Centre.

Meeting called to Order

Richard called the meeting to order at 4:00 pm.

Approval of Agenda

The agenda was circulated.

John motioned to approve the agenda, seconded by Steve.

Adoption of the Minutes

The minutes from February 23, 2016 were circulated.

Motion made by Dick, seconded by Jane, minutes passed.

Report from North Saanich Council Liaison

LNG Town Hall Meeting: date TBD

Ipsos Reid Community Values Survey

Questionnaire being finalized

Community Advisory Committee has been selected

CAC initial meeting March 29th

Data collection April 7th – 20th

Online survey link will be made available through the District

2015 – 2018 Strategic Plan has been finalized

Advisory Commission members have been reappointed to their respective positions for an additional term.

Sea Level Rise Planning continues. A UBC PhD candidate will be using North Saanich as a planning case study to look at non-structural flood protection. T. Conger will begin her work in September 2016.

The Denham Till House (on the NS Heritage Register) will be renovated to be used as a rental.

Proposed budget increases: 1.8% property taxes, 2.0% water, and 2.0% sewer.

Budget/Memorial Park Society: \$153,000 for the Operating Fund and \$25,000 for the Capital Improvement Fund (one year only). NS Council would like to meet with the CAO to discuss operations and capital funding.

Report from Sidney Council Liaison

Proposed tax increase of 1%

Council approved the building of a 56 unit rental building on Fourth Street. Renters will have to produce tax reports to show that they make between \$23,000-\$63,000 annually to be eligible to rent in the building. The bottom floor will hold commercial space with a daycare, McKimm & Lott Lawyers, and third space TBA.

Phase 1 on the density report has been conducted; phase 2 has been contracted and will start soon.

Grant-in-aids for 2016 will total \$12,000 with no increase from last year.

Report from SD63

Second community forum for SD63 strategic plan will be held at Bayside School on the evening of April 19th. Discussion will revolve around four themes Values and Connection, Strengths, Opportunities, and looking forward (vision).

Report from Foundation

The foundation will meet on Tuesday, March 29.

Report from the Chair

There has been no news or update on the status of the Trust. Richard and Brad met with Mayor Price and Randy Humble who voiced their concern that the courts have yet to make a decision. A five-member committee of both MPS and Foundation members has been meeting to update the bylaws. This process will be long, as it takes detailed consideration. Sheilah Fea extended an invitation to Conny McBride to join the MPS board. Conny formally sat on the board as the liaison to North Saanich. Tom Watson will be stepping down at the end of his term with hopes that Christie Hall will take his place.

Treasurer Report

The audited financials will be an item at the AGM next month. It was a clean audit with no surprises. There is an outstanding professional fee of \$42,962 unpaid in 2015; this is ongoing lawyer's fees for the Trust.

Profit/loss for MWC YTD is right on track with budget.

There was a drop in overhead compared to budgeted. This is something we will look at and report back on. After the AGM we will be returning back to the regular financial package which will include an expanded break-down.

Central Saanich has agreed to contribute \$4200 to the Centre in 2016.

Bill motioned to approve the financials, seconded by Steve. Motion passed.

Report from the Executive Director

We had a strong February because of the two day Family Day festival. For the first time we were able to charge a rental on those days to recuperate some of the costs.

On the long weekend we hosted four shows consecutively in the theatre. Three were sold out and one sold 230 tickets.

One of our founders, Ralph Bodine, passed away in early March. Brad reached out to Richard Holmes to ask about protocol on behalf of the Society, Foundation and Centre. Together, Brad

and Richard wrote a letter of condolence which was sent to the family.
Brad has created an Implementation Plan that speaks to the goals in the Five-Year Strategic Plan.

Incentives for 2016 are listed under each overreaching goal. Updates will be made and reported on regularly.

Jann Arden performed two amazing shows in the theatre. Afterwards we received great feedback from her manager on the theatre and thanking our theatre staff. The agency called to say she can't wait to come back.

Brad met with SD63 superintendent Kevin Elder about Parkland School and its track. The district will be adopting the wording in our Five-Year Plan in their Strategic Plan.

March 1 we launched the Friends of the Mary Winspear Centre Membership. This is a way for us to grow our society membership, connect with patrons and give them something in return for their continued support.

New Business

No new business.

Next Meeting Date

Our next meeting will be the AGM held on April 26 at 7:00 pm.

Adjournment at 5:00 pm, followed by an in camera discussion without management.