

Minutes of  
Sidney & North Saanich Memorial Park  
Society Board Meeting  
November 24, 2015

Directors Present

Brad Edgett, Richard Paquette, John Bell, Bill Blair, Jane Hall, Stephen Roberts, Sheilah Fea, Michael Shoemaker, Steve Duck.

Regrets

Tom Watson, Mary Goodman, Mel Sangha, Dick Reynolds.

Liaisons

Elsie McMurphy, SD63, Tim Chad, Sidney Council , Heather Gartshore, North Saanich Council

Guests

David Spence, Kyle Shick and Mike Synnuck.

Meeting called to Order

Richard called the meeting to order at 4:00 pm.

Approval of Agenda

The agenda was circulated.

Steve motioned to approve the agenda, Sheilah requested to inclusion discussion of the Skateboard Park Meeting. Addition was added under Richard's report.

The agenda was approved.

Adoption of the Minutes

The minutes from October 27, 2015 were circulated.

Motion made by Sheilah, seconded by Steve, minutes passed.

Presentation from Peninsula Soccer Association

The Peninsula Soccer Association is starting a fundraising campaign to renovate the soccer fields at Blue Heron Park.

Renovations will include:

2 all-weather turf fields (1 FIFA sized), 2 smaller turf practice fields, 3 pickleball courts, paved parking, widened driveway and a dog walking path.

The renovations will allow for all year, all weather usage of the fields. This will give the players on the Peninsula an 'even playing field' with the teams which currently have turf fields. Maintenance costs for the field will go down. Currently \$70,000 is spent annually on irrigation and lawn cutting.

One of the renovated fields will include lines for multi-sport use. The PSA will allow other sports groups to use the facilities.

The current budget is between 1.1 million and 1.9 million. PSA has \$125,000 allocated to the renovations, and will be contributing a minimum of \$500,000 over the next 10 years. MPS will not be asked for any funding, all fundraising will come from corporate, community and government asks.

John Bell motioned to approve PSA as the leaser of the property commencing a fundraising campaign. Seconded by Stephen, motion passed.

#### [Report from North Saanich Council Liaison](#)

NS Staff will research and identify an appropriate location on existing park land within the District to offer to the PRC for the construction of outdoor pickle ball courts in North Saanich.

Council supports a review of the Outdoor Burning regulations and this will be added to our upcoming Strategic Planning session in January 2016.

#### [Report from Sidney Council Liaison](#)

The new liquor store was approved and will be built beside Clair Downey.

There are many new construction projects happening in Sidney.

#### [Report from SD63](#)

SD63 is in the process of implementing their strategic plan for 2016-2020. It will be extensive, with multiple public consultations. January 14 is the first public meeting.

The final enrolment figures for 2015 are up 600 student's district wide.

The district has not been paying their \$1.00 to MPS, so they have put the check in the mail.

There has been no report to the SD63 board regarding the Stelly's theatre feasibility study.

### Report from Foundation

The Foundation is waiting on the Trust document and direction from the MPS board. On December 8<sup>th</sup> the Foundation will be holding their major planning meeting.

### Report from the Chair

The Trust is in a holding pattern and there has been no answer on its status.

There is a public open house at the Fire Hall tonight for the future plans for the new skateboard park at the north end of Tulista Park. The town is also looking into building beach volleyball and pickleball courts as well.

### Treasurer Report

MPS has a short fall of \$242 for the month of October, and \$7000 YTD related to Blue Heron Park maintenance.

MWC actual YTD is \$27,000 less than projected because of salaries and benefits and additional costs.

Motion made by Bill to adopt the financials, seconded by Steve, motion passed.

### Report from the Executive Director

Financials:

The additional \$3800 in office costs is in regard to a land study survey for the appraisal of the MOU land.

We are currently behind budget by \$27, 000, however the Centre is in its busiest season of the year, and the financials are still on track to have a surplus of \$49,000.

2016 Proposed Budget:

Change to document: 2015 Projected Contribution to Reserve should be \$109, 103.

On the 2016 budget, the income lines have been expanded to break up where the income is coming from to make it easier to follow.

Other Space Revenue: Bodines Hall and meeting rooms

MWC Theatre Productions: The Centre brings in its own shows and takes on all the costs.

Higher risk and reward.

Theatre Rentals: Shows or promoters rent the theatre and pay their own costs.

Theatre Other: Concession, ticket fees, online fees and grants.

Overhead is our biggest expense because of the aging facility. Utilities are higher because of the increase in hydro costs. Repairs and maintenance has been broken up between the building and theatre.

As the Centre moves into more of their own productions the advertising costs will increase.

A 2.5% increase to Salaries and Benefits has been budgeted.

The projected expense deficit is \$331,397.

The Town of Sidney has agreed to a 3.6% increase in grant aid for 2016, \$25,000 will go into the capital fund.

The District of North Saanich's 2016 grant aid is \$153,000 with \$25,000 going into the capital fund.

A grant application has been made to Central Saanich for \$47,000. There will be no decision until January.

A total contribution of \$115,440 will go into the capital reserve.

Motion to approve the 2016 Budget made by Steve, seconded by Bill, budget passed.

October Highlights:

There will be a meeting with Chris Lott to finalize the lease documents with the Town of Sidney.

The Sidney Fine Art Show saw a decrease in attendees, sales and volunteers. Brad met with the CACSP new Chair to see how the Centre can be of any help with producing the show next year.

A new contract with NOSA has been signed with a \$7000 increase from the previous contract.

The Joint Financial Steering Meeting will occur before the end of the year. This meeting is a report to the municipalities on the grant funds and how they are allocated.

Jann Arden tickets go on sale Friday, November 27.

#### New Business

No new business.

#### Next Meeting Date

Our next meeting will be held in January, 2016.

Adjournment at 5:10 pm, followed by an in camera discussion with management and without management.

