

Minutes of
Saanich Peninsula Memorial Park Society
Board Meeting
November 27, 2018

Directors Present:

Richard Paquette, Sheilah Fea, Malcolm Brailsford, Floyd Mailhot, Bill Blair, Mel Sangha.

Regrets: Jane Hall.

Liaisons: Heather Gartshore, North Saanich. Chad Rintoul, Sidney.
Nola Silzer, SD63

Executive Director: Brad Edgett

Guests: Dennis Sutton

1. Meeting Called to Order
 - a. Richard called the meeting to order at 3:57pm
 - b. Richard welcomed our new liaisons Nola Silzer from the school district and Chad Rintoul from Sidney Council.
 - c. Conny McBride has resigned from the MPS Board and sends her regrets. Richard thanked her for her service.

2. Approval of Agenda
 - a. The agenda was circulated.
 - b. Richard added a report from SD63 to the Agenda.
 - c. Sheilah motioned to approve the Agenda, Floyd seconded, agenda was approved.

3. Approval of the October Minutes
 - a. Amendment to page 2 item 4E should read CGL not D&O.
 - b. Malcolm motioned to approve the Minutes, Dick seconded, minutes were approved

4. Business Arising
 - a. At the last meeting we had a presentation from Doug Guedes about our current insurance policies. Brad was tasked to work with Doug to present recommendations to the Board
 - b. Brad recommended we change our general CGL coverage from 10 million to 15 million at the cost of \$5,000.
 - c. Richard motioned to move forward with increasing our current liability insurance, seconded by Bill. Motion passed.

5. Report from North Saanich
 - a. Affordable Housing policy has received final adoption.
 - b. Most of the Sandown drainage has been completed. There is one portion that will be finished in the Spring.
 - c. Six councilors were acclaimed. Jocelyn Barnard who resigned was the alternate for MPS. A By-election will be held to fill her seat.
 - d. The district has started their strategic plan. More will be done when the new CAO is announced.

6. Report from Sidney
 - a. Sidney Councilor Chad Rintoul introduced himself as the new liaison.
 - b. In the coming months Council will be working on a new strategic plan and will review the current community plan.
 - c. Applications are now being taken for Community Committee seats.

7. Report from SD63
 - a. Nola Silzer introduced herself as the new SD63 liaison to MPS. Our alternate will be Sheila Stelck.
 - b. The SD63 Trustees will be attending the BC School Trustees Academy at the end of November.
 - c. There has been some growth in the district. In the new year we will be looking at space requirements and making adjustments if needed.

8. Foundation Report
 - a. We have another large donation coming in January.
 - b. In the New Year we will start planning a gala dinner for the Spring.
 - c. The next Foundation meeting will be in January

9. Report from Chair

- a. We currently have four Board members from Sidney, one from Central Saanich and two from North Saanich. Our bylaws state we should have equal representation from Sidney and North Saanich. We are currently looking for two new members from North Saanich following the resignation from Conny.

10. Treasurers Report

- a. There are no financials to report, they will be sent by weeks end.

11. Report from Executive Director

- a. We are waiting to hear back from Peninsula Soccer Association regarding the lease agreement that was sent to them. The new lease increases the area they will be responsible for, which includes the driveway and parking lot.
- b. In the 2018 budget we set aside funds for Blue Heron Park upkeep. Ian Canto, a local resident has put together a work crew to clear garbage and lay new trail materials. A majority of their time and materials have been donated.
- c. Brad was tasked to come up with alternative pickball courts that can be used on the new floor. 1. A removable court that uses suction cups 2. Removable tape, 3. Painting the lines on which is very labour intensive. A decision will be made in the New Year with the pickleball players.
- d. TOS is coming to the stage where they are ready to pave the parking lot. If the lot is paved and opened up to our patrons there won't be any lighting which may be a liability for us. Our options are to leave up the fence and not use the lot until it is completely finished or take down the fence and use the new spaces when we have large events.
- e. Capital improvements that have been pushed to 2019 are the bathroom renovations and the remaining trail maintenance at BHP.
- f. This summer we did not produce many of our own shows. There was a small loss on Aaron Goodvin and Peter Mansbridge in September. MWC produced three Hotel California shows which were all huge successes.

[Next Meeting Date:](#) Our next meeting will be held on Tuesday, January 22, 2019.

Adjournment at 5:00 pm, followed by an in camera discussion with and without management.